



LCPSA Agenda

Date: September 18, 2008

Time: 3:30 pm – 5:00 pm

Location: St Lukes Chemical Dependency Conf Room
1030-5th Avenue SE, Cedar Rapids

Call to Order

Sue Wolrab called to order the regular meeting of the Linn County Partnership on Substance Abuse at 3:35pm on September 18, 2008 in the St. Luke's Chemical Dependency Conference Room.

Introductions:

In attendance (from sign in): Dani Lind, Erin Gavin, Heather Schrock, Cristy Hamblin, Kathy Potts, Meridith Slaymaker, Melissa Walker, Mike Wyrick, Sue Wolrab, Matt Magnuson, Lisa Kuzela, Amy Buelau, Jennifer Hussman, Nancy Palm, Lisa Fleming, Linda Langston, Dorothy de Souza Guedes, Heather Armstrong, Shawn Stepp, Amanda Warner, Amy Beulow, Stephanie Neff. Announcement reminding all members to complete the In-Kind Form and for New Members to complete the registration in green packet.

Approval of August Minutes: No changes were raised, minutes stand approved.

Announcements:

- Nominations for Board Election: Accepted through **Friday, October 24**. Nominees will be requested to submit a bio to post on the website. Voting in November.
- Recovery Month Recognition presented to ASAC, Sedlecek and St. Lukes Chemical Dependency center
- DECAT Funding Update: Media strategy (Stephanie Neff) Use funding to contract with Vernon to continue focus groups

Strategic Planning

Presentation of findings provided by Vernon Research Group Presentation. This is available for members to review. It will be used for the media campaign

Online Discussion closes October 1st as a reminder to all members to make necessary comments in ByLaw threads.

Financial:

FY08 Year End Report by Stephanie Neff

- Year 1 - \$20000 roll over used for Got a Minute Campaign
- About \$5500 remain from year 1 to spend – running campaign again to use those dollars
- Year 2 - \$17,000 some allocated to salary and expenses will have about \$10000 to spend by Sept 30
 - TIPS training suggest purchase of 150 books to encourage participation in program (early registration or those who cannot afford) Motion to approve by Cristy Hamblin and second by Melissa Walker. Heather Armstrong second. Abstentions: Matt Magnuson and Cristy Hamblin. Approved by Unanimous vote.



- Red Ribbon Week Events - Request for \$3,500 (Stephanie Neff) raised up to \$5,000
 - Stephanie shared Red Ribbon Week History and discussed upcoming events where materials could be distributed to youth and parents to promote the mission of the partnership. Additional events mentioned by members (tournaments, community events)
 - Melissa made motion to approve \$5000. Lisa seconded. Coalition approved by unanimous vote. Stephanie will provide itemized budget after purchases are made.
- ASAC Contract for FY09. Statement from Melissa Walker summarizing the benefits of retaining contract for underage drinking portion of contract and recommending termination of the Marijuana portion of the contract. Statement of board recommendation read by Sue Wolrab. Q&A from Coalition Members was addressed by Melissa Walker. Suggestion was accepted to vote on extending underage drinking contract 90 days instead of full year.
 - Marijuana contract: Coalition voted by sectors with majority carrying the yes or no. All sectors voted Yes – motion carried unanimously.
 - Underage Drinking: Linda Langston made motion to approve 90 day contract with deliverable defined and time spent on coalition activity accounted for. Second by Mike Wyrick. Coalition voted by sectors with majority carrying the yes or no. All sectors voted Yes – motion carried unanimously.

LCPSA Workgroup Updates:

LCPSA Workgroup Updates available on LCPSA website

Upcoming Events:

October 1: Breathe Easy Conference

October 2, 4:30PM: CADCA Mid-Year Training Institute Presentation, St. Luke's Heart Center Classrooms 2 & 3 (open to the public)

October 23-31, 2008: Red Ribbon Week – need volunteers

Next Meeting: Thursday October 23, 2008, 3:30pm – 5:00pm

- a. Standing Committee Sign Up
- b. Logic Model – Identifying Interventions
- c. By Law Updates & vote
- d. Coalition revisit monthly meeting date/time